



Client’s Information: Petitioner

Client’s full legal name: First _____ Middle _____ Last _____

Gender: Female Male Nonbinary

Address: _____ Apt _____ City _____ State _____ Zip _____

Have you used any other names (maiden, nickname, etc.)?

Cell phone: _____ Home phone: _____

Work phone: _____ ext.: _____

Email address: _____

Employer’s name: _____

Employer’s address: _____

Gross monthly income: _____

Date of birth: _____ Have you served in the U.S. Military? _____

If you would like your previous legal name restored, list it here: _____

Spouse’s Information: Respondent

Spouse’s full legal name: First _____ Middle _____ Last _____

Spouse’s Gender: Female Male Nonbinary

Spouse’s Address: _____ Apt _____ City _____ State _____ Zip _____

Has your spouse used any other names (maiden, nickname, etc.)?

Cell phone: _____ Home phone: _____

Work phone: _____ ext.: _____

Email address: _____

Employer’s name: _____

Employer’s address: _____

Gross monthly income: _____

Date of birth: _____ Have you served in the U.S. Military? _____

If your spouse would like their previous legal name restored, list it here: _____

Date of Marriage: _____ Date of Separation: _____

Minor Children Section:

Child's full legal name:	Date of birth:	Place of birth:	Gender:

Legal Custody Note: the court requires you to tell them what type of legal custody you are requesting. Legal custody states that the parents have the legal right to health, welfare and religious decisions regarding the child(ren) of the marriage. These include the right to school information and medical information. If you require additional information regarding this issue, we may require you to seek legal advice or you can obtain the information from the superior court website for the county you reside in.

Legal Custody: Joint Sole to the Petitioner Sole to the Respondent

Physical Custody Note: The court requires that you tell them what type of order you want for physical custody. Physical custody refers to the time the children spend with each parent regularly. This includes weekdays, weekends, holidays, and vacations. If you require additional information regarding this issue, we may require you to seek legal advice or you can obtain the information from the superior court website for the county you reside in.

Physical Custody: Joint Sole to the Petitioner Sole to the Respondent

Who will the child(ren) live with? _____

Who will have visits? _____

Do you have an agreement about how these visits will take place? Yes No

What about holidays? Yes No

Child Visitation Note: If you have no agreement the court may require that the parties attend mediation to settle those issues before the court will make orders for child visitation. If you have no visitation schedule you can check the website of the superior court of the county you reside in for a sample schedule.

Please provide a description of the visitation schedule you have agreed to:

Minor's Residence History:

The court requires that you provide them with the address that the minor child (ren) have resided at for the last 5 years. Provide the current and all prior addresses for the last 5 years.

Date from:	Date to:	Address:	Whom they lived with:

Child Support Note:

Child support is based on three factors, your gross monthly income, the gross monthly income of the other party, and the percentage of time the other party spends with the child(ren). The court uses a program that calculates that amount. However, the parties can agree on any amount that they choose as long as both parties are in agreement and the court will accept it. If the parties are not agreeable, then a court hearing will be required so that the court can obtain the information to calculate the child support numbers.

Do you have an agreement regarding child support? Yes No

Amount of child support: _____

How is it to be paid? _____ (For example, ½ on the 1st of the month and the other ½ on the 15th of the month.)

(*Child support is payable until the child turns 18 AND is no longer a high school student or reaches the age of 19.)

Who will provide medical insurance? _____

Who will provide non covered medical expenses? _____

Spousal Support Section:

Spousal support is based on the length of time of the marriage and the ability of the other party to pay. Since we are a document preparation service, we are unable to provide you with information regarding spousal support. If you are seeking spousal support and you do not have an agreement with the other party you will need to seek legal advice as to your rights regarding spousal support. The court will require a hearing to determine the information necessary to make an order for spousal support.

Is either party seeking spousal support? Yes No

Do you have an agreement on the amount and duration? _____

Community Property Section:

Community property includes anything that the two of you have acquired since the date of marriage and includes everything from vehicles, residences, furniture, furnishings, bank accounts, retirements, pensions, 401(k)s, life insurance, stocks, etc. It is very important to make sure that all the property is listed to protect both parties. If you do not have an agreement a court hearing will be required so that the court can make an order dividing the community property pursuant to the family code.

Please list all community property and how it's to be divided: all vehicles, pensions/retirement/401(k).

Vehicles: include year, make, model, license plate number- list who is getting each vehicle (petitioner or respondent)

Accounts: include the name of the institution the account is with and last 4 digits of the account number and who gets the account (petitioner or respondent)

Community Debt Section

Community debts are debts that the two of you have incurred during the marriage. If you do not have an agreement a court hearing will be required so that the court can make an order dividing the community debt pursuant to the family code.

Do you have community debts? Yes No

Please list all community debts and who will be paying that debt (petitioner, respondent, or both). If both put the percentage or dollar amount each person will assume. Provide the creditor's name, balance owed, and last four numbers of the account.

Community Debt	Creditor owed	Balance owed	Last 4 digits of account	responsible for debt?

Separate Property

List any separate property that was acquired before the marriage, or acquired by a party during the marriage by gift, inheritance or that the parties agree is the separate property of that party. The court will confirm that property to the party listed. This could be any kind of property i.e.: bank accounts, retirement, or houses. If the separate property was mixed with community property during the marriage the parties must agree that the property will be confirmed to the original owner as their separate property.

Previous Court Cases: (this includes Family Law, criminal and civil cases)

Do you have any previous court cases with this spouse, former spouse, or child(ren)? If so, please provide the case number and the current status of the case (closed, pending).

Case # _____ Status: _____

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Fee Waiver Qualification:

We may be able to apply for a fee waiver with the court. Parties that qualify will have all court fees waived. However, you still will be responsible for Divorce Preparation Services' fees. Parties may also qualify for a waiver if their gross monthly income is below a certain threshold. The spouse who receives any of the below services or whose income is below the threshold will need to be the petitioner to apply for the waiver.

Are you or your spouse on:

Food stamps Cal WORKS Unemployment Benefits Medi-Cal IHSS

Name of adult who receives these services: _____

How did you hear about us?

Google search

yelp

referral

If a referral please list their name: _____