



**Client Information Form – No Minor Children**

Date: \_\_\_\_\_

**Client’s Information: Petitioner**

Client’s full legal name: First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Gender:  Female  Male  Nonbinary

Client’s address: \_\_\_\_\_

Have you used any other names (maiden, nickname, etc.)?  
\_\_\_\_\_

Cell phone: \_\_\_\_\_ Home phone: \_\_\_\_\_

Work phone: \_\_\_\_\_ ext.: \_\_\_\_\_

Email address: \_\_\_\_\_

Employer’s name: \_\_\_\_\_

Employer’s address: \_\_\_\_\_

Gross monthly income: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Have you served in the U.S. military? \_\_\_\_\_

If you would like your previous legal name restored, list it here: \_\_\_\_\_

**Spouse’s Information: Respondent**

Spouse’s full legal name: First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Gender:  Female  Male  Nonbinary

Spouse’s Address: \_\_\_\_\_ Apt \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Has your spouse used any other names (maiden, nickname, etc.)?  
\_\_\_\_\_

Cell phone: \_\_\_\_\_ Home phone: \_\_\_\_\_

Work phone: \_\_\_\_\_ ext.: \_\_\_\_\_

Email address: \_\_\_\_\_

Employer’s name: \_\_\_\_\_

Employer’s address: \_\_\_\_\_

Gross monthly income: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Have you served in the U.S. military? \_\_\_\_\_

If your spouse would like their previous legal name restored, list it here: \_\_\_\_\_

Date of Marriage: \_\_\_\_\_ Date of Separation: \_\_\_\_\_

**Spousal Support Section:**

Spousal support is based on length of time of the marriage and the ability of the other party to pay. Due to the fact that we are a document preparation service we are unable to provide you with information regarding spousal support. If you are seeking spousal support and you do not have an agreement with the other party you will need to seek legal advice as to your rights regarding spousal support. The court will require a hearing to determine the information necessary to make an order for spousal support.

Is either party seeking spousal support?  Yes  No

Do you have an agreement on the amount and duration?

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**Community Property Section:**

Community property includes anything that the two of you have acquired since the date of marriage and includes everything from vehicles, residences, furniture, furnishings, bank accounts, retirements, pensions, 401(k)s, life insurance, stocks etc. It is very important to make sure that all the property is listed to protect both parties. If you do not have an agreement a court hearing will be required to so that the court can make an order dividing the community property pursuant to the family code.

Please list all community property and how it is to be divided: all vehicles, pensions/retirement/401(k).  
Vehicles: include year, make, model, license plate number- list who is getting each vehicle (petitioner or respondent)

Accounts: include the name of the institution the account is with and the last 4 digits of the account number- list who is getting the account (petitioner or respondent)

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**Community Debt Section**

Community debts are debts that the two of you have incurred during the marriage. If you do not have an agreement a court hearing will be required so that the court can make an order dividing the community debt pursuant to the family code.

Do you have community debts?  Yes  No

Please list all community debts and who will be paying that debt (petitioner, respondent, or both). If both put the percentage or dollar amount each person will assume. Provide the creditor's name, balance owed, and last four numbers of the account.

Community Debt	Creditor owed	Balance owed	Last 4 digits of account	responsible for debt?

**Separate Property**

List any separate property that was acquired prior to the marriage, or acquired by a party during the marriage by gift, inheritance or that the parties agree is the separate property of that party. The court will confirm that property to the party listed. This could be any kind of property i.e.: bank accounts, retirement, houses. If the separate property was mixed with community property during the marriage the parties must agree that the property will be confirmed to the original owner their separate property.

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**Previous Court Cases** (this includes Family Law, civil or criminal cases)

Do you have any previous court cases with this spouse, former spouse, or child(ren)?  Yes  No

If yes please provide the case number and status (pending, closed).

Case# \_\_\_\_\_ Status: \_\_\_\_\_

Case# \_\_\_\_\_ Status: \_\_\_\_\_

**Fee Waiver Qualification:**

We may be able to apply for a fee waiver with the court. Parties that qualify will have all court fees waived. However, you still will be responsible for Divorce Preparation Services' fees. Parties may also qualify for a waiver if your gross monthly income is below a certain threshold. The spouse that receives any of the below services or whose income is below the threshold will need to be the petitioner to apply for the waiver.

Are you or your spouse on:

- Food stamps    Cal WORKS    Unemployment Benefits    Medi-Cal    IHSS

Name of adult who receives these services: \_\_\_\_\_

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**How did you hear about us?**

- Google search  
 yelp  
 referral

If a referral please list their name: \_\_\_\_\_